



OFFICE OF THE DEAN

OFFICE ORDER

Consequent upon the approval of the Director, and in continuation of (A) Office Order No. 1884/Adm. Dated: 15-04-2009 (As approved by the B.O.G. vide Resolution No. 86/1297) and (B) Office Order issued vide Memo No. 256/Acad. Dated: 01-05-2013 (As approved by the B.O.G. vide Resolution No. 91/1366) regarding participation in Regional / National Conference / Workshop Conference by the faculty members/ Assistant Professor (Nursing College) / Physiotherapist / Medical Physicist & Sr. Technologist will be guided by following conditions:-

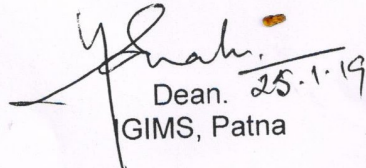
01. A faculty member can be permitted to attend National conference/meetings on duty terms for a maximum period of 28 days in a financial year.
02. A faculty member may be permitted to attend 1st National Conference supported by TA/DA, Registration Fees (1st Cut-off) and Duty Leave only as per Institute rules only. **1st & 2nd Conference means 1st & 2nd** application for attending the conference in a financial year and is. not interchangeable.
03. They will be allowed to attend 2nd Conference with same facilities only if they present original research paper themselves.
04. In 2nd & 3rd conference without paper presentation, only duty leave will be admissible.
05. The faculty members shall not be permitted to attend any conferences/ meetings / symposium/ seminar/ workshop/other Academic activities organized by a Private Hospital/Medical Centre/ Institution which are running on commercial basis and where the financial support is offered by such organization to a faculty members through various scientific association/ government institution.
06. Financial support will not be admissible to the faculty member in the 1st year of his / her service/Adhoc appointment.
07. Faculty Members are hereby informed that duty leave permitted for attending conference for faculty members will be upto 50% of faculty strengths at any point of time in a department.
08. Faculty members are hereby informed that, application for Duty leave must be submitted to the Academic Section before the date of duty leave in prescribed form application. Photocopy of invitation letter/ certificate should be submitted to the Academic Section for sanctioning of duty leave.
09. Application form for participation in Regional / National / International Conference / Workshop Seminar / Training to be submitted in minimum 30 days in advance to the office of the Dean, Academic, IGIMS, Sheikhpura, Patna.-14. failing which application of such Faculty Member, Sr. Resident and DNB Trainee shall not be entertained without intimating any reasons to the applicant.

Sd/-
(Dr. S. K. Shahi)
Dean,
I.G.I.M.S., Patna-14

Memo No. 115 /Acad. /

Copy forwarded to Director's Cell/Medical Superintendent/Principal, Medical College/All Head of the Department & Officer In-charge/ Sr. Bio-Medical Engineer for uploading the Institute website/ Administrative Section/Accounts Section/Guard for information and needful.

Dated: 25-01-2019


Dean. 25.1.19
IGIMS, Patna

Shahi
28/01/19
ASB